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ABSTRACT

Since its founding in 1978, the Bibliographic Instruction Section (BIS) of the Association of College and Research Libraries (ACRL) has published an annual guide that serves as the organizational handbook and directory of BIS officers and committee members. This directory opens with a capsule history of the origins and early years of BIS written by Miriam Dudley of the University of California at Los Angeles. This contribution describes the functions, programs, interests, and various committees of BIS. A description of the organizational structure includes an organizational chart, beginning with the American Library Association and branching out to the 5 standing committees and 10 ad hoc committees; discusses the relationship of BIS to ACRL; and mentions other bibliographic instruction committees within the American Library Association (ALA). Information is also provided on BIS bylaws and procedures, required meetings, and responsibilities of BIS officers and committees. A description of BIS activities and resources includes lists of chairpeople and recipients of the Miriam Dudley Librarian of the Year Award, as well as an annotated list of BIS annual meeting programs from 1978 through 1988 and a selected bibliography of publications. Descriptions of each of the standing and ad hoc committees, together with names of key contacts, conclude the directory. A committee volunteer form and a BIS change of address form are appended. (SD)

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BIS HANDBOOK

AN ORGANIZATIONAL MANUAL & DIRECTORY

PREPARED FOR

OFFICERS AND COMMITTEE MEMBERS OF THE

ACRL BIBLIOGRAPHIC INSTRUCTION SECTION

BY

THE ACRL BIS COMMUNICATION COMMITTEE

(with revisions)

1988-1989

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TABLE OF CONTENTS

I. Introduction..... 1

II. Organizational Structure
Organization Chart..... 4
The Structure of BIS..... 5
Bibliographic Instruction Section & ACRL..... 6
Other Bibliographic Instruction Committees Within ALA..... 7

III. Procedural Information
Bylaws..... 8
Required Meetings.....11
Responsibilities of Officers and Committees.....12

IV. Section Activities and Resources
Chairs.....16
Dudley Award.....16
Programs.....17
Publications.....20

V. Committee Charges and Members
Executive Committee and Advisory Council.....21
Communication Committee.....22
Computer Concerns Committee.....22
Conference Program Planning-1989.....23
Conference Program Planning-1990.....23
Continuing Education Committee.....23
Education for Bibliographic Instruction.....24
Local Arrangements-Washington.....24
Local Arrangements-Dallas.....24
Miriam Dudley BI Librarian Award 24
Newsletter Editor.....25
Nominating Committee-1989.....25
Nominating Committee-1990.....25
Planning Committee.....25
Policy Committee.....25
Task Force on Cooperation.....26
Task Force on Research.....26
Think Tank Steering Committee.....26

VI. Committee Members: Names & Addresses.....27

Appendices:
Appendix A -- ACRL Committee Volunteer Form
Appendix B -- BIS Change of Address Form

INTRODUCTION

Since its founding in 1978, the Bibliographic Instruction Section has continued to expand its activities and make its presence felt within the profession. With 2,981 members, it is the largest activities section in ACRL. Its eighteen committees, with over 100 members, are actively engaged in supporting the wide range of programs and interests of the Section.

A few highlights of recent years' activities include:

* a 10th anniversary celebration
* the annual presentation of the Miriam Dudley BI Librarian of the Year Award to outstanding librarians
* the publication of the revised "Model Statement of Objectives for Academic Bibliographic Instruction"
* a highly successful 1988 Preconference on BI in the Electronic Age
* a list of proficiencies for instruction librarians
* a survey of library school curricula related to BI
* revision of the checklist "Organizing and Managing a Library Instruction Program"
* drafting of the BIS Strategic Plan

The following capsule history of the origins and early years of the Bibliographic Instruction Section was written in 1981 by Mimi Dudley of UCLA's College Library. A leader in the field, she was the chair of the original Ad Hoc Steering Committee appointed in 1977 to organize what is now the Bibliographic Instruction Section.

Sharon Mader, Chair
BIS Communication Committee
January, 1989

THE BIBLIOGRAPHIC INSTRUCTION SECTION
HOW IT ALL BEGAN

By Mimi Dudley, 1981

In the 1870's assistance to the reader, what had come to be known as reference service, began to be recognized as a legitimate basic function of the library. Of course, librarians had always assisted readers, but organized reference work was unknown until the last quarter of the nineteenth century. The primary concern of librarians until then had been acquisitions, cataloging, classification, and circulation. Similarly, librarians have always helped users to make effective use of the resources and facilities of libraries, but it was not until the last quarter of the twentieth century that bibliographic instruction as a separate, distinct, and respectable function of librarians was recognized.

One hundred years after the concept that perhaps readers should received personal assistance from a librarian began to surface in library literature, the ACRL Board of Directors, at their Midwinter Meeting in 1977, approved the establishment of a Bibliographic Instruction Section, and ACRL President Connie Dunlap appointed an ad hoc steering committee "to set up the organizational framework, to arrange for an election in the Spring of 1978, and to plan the interim activities of the Section." While the immediate impetus for the Board's action was loud clamoring at the gates, reflected in part by a recommendation from the ACRL Task Force on Bibliographic Instruction, there had been steadily increasing evidence of the need for a formal ALA structure "to support quality higher education by promoting instruction in the access, evaluation, and utilization of information resources," as Article II of the BIS Bylaws states. Between the Midwinter Meeting and the Annual Conference in 1977, a set of bylaws was written, and a document was prepared outlining the present committee structure of five standing and three ad hoc committees, along with charges to each.

In keeping with the goals of the Steering Committee to involve as many people as possible who were interested in bibliographic instruction, the two documents were distributed to and discussed by an audience of several hundred people at the 1977 Annual Conference. The members of the Steering Committee listened carefully, and much of what was suggested at that open hearing was incorporated into the bylaws and committee structure, which were aproved at the 1978 Annual Conference, with the newly elected officers presiding. By the following year, the Section had 2,400 members, making it the third largest section in ACRL.

The five standing committees (Policy and Planning, Education for Bibliographic Instruction, Continuing Education, Research, and Cooperation) have in their four years of existence developed, or are in the process of developing, a directory of library

library instruction clearinghouses and an annual survey of their progress; a bibliographic instruction handbook; a set of checklists for a model library instruction program; a roster of doctoral dissertations dealing with bibliographic instruction; guidelines for compiling statistics for bibliographic instruction; guidelines for evaluation of bibliographic programs; a survey of bibliographic instruction contact persons and committees within library and other professional organizations outside libraries; a survey of instruction course offerings in graduate library school programs and a model syllabus for a library school bibliographic instruction course.

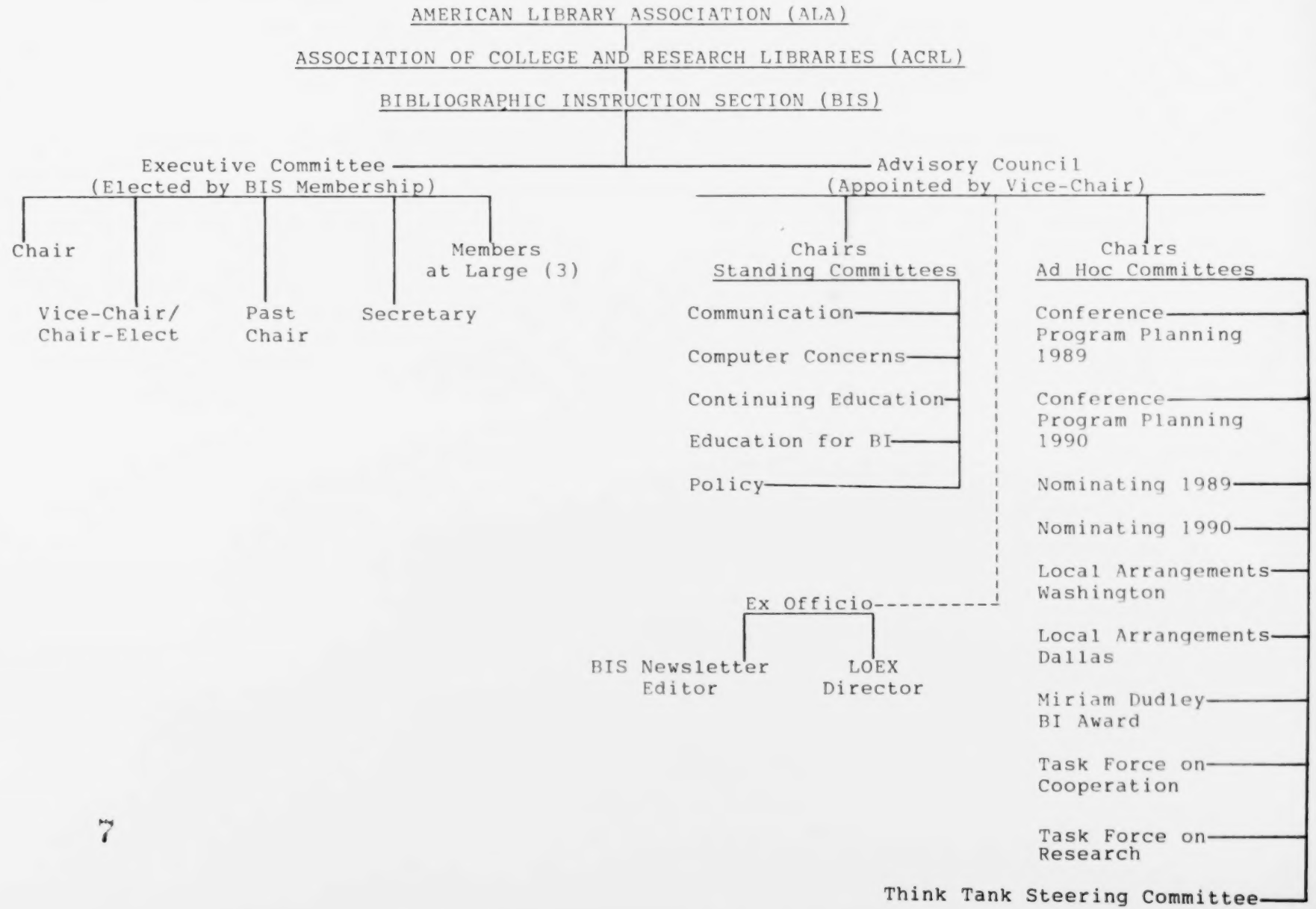
The ad hoc program planning committees have provided a preconference in 1979, "Tools, Techniques, and Tactics: Six Workshops"; a preconference in 1981, "Premises, Problems, Promises: Views and Approaches to Bibliographic Instruction"; a program at the 1978 Annual Conference, "Politics of Library Instruction"; one in 1979, on "Grantsmanship for Bibliographic Instruction"; another in 1980 on "Learning Theory in Action: Applications in Bibliographic Instruction"; and in 1981 a program entitled "Will B.I. Survive the Online Age?"

The ad hoc nominating committees have given us the opportunity to elect six outstanding chairs: Sheila Laidlaw, 1978; Sharon Hogan, 1979; Sharon Rogers, 1980; Shelley Phipps, 1981; and Anne Roberts, 1982.

If I were not restricted in space, I would like to name the literally hundreds of devoted, hard-working people who have worked on all those committees; we are all indebted to them. In my case, the professional achievement of which I am proudest is chairing the original Ad Hoc Steering Committee on Bibliographic Instruction. The Section which resulted from that committee's work is one in which we can all take pride.

BIBLIOGRAPHIC INSTRUCTION SECTION

ORGANIZATION CHART
1988-1989



THE STRUCTURE OF THE BIBLIOGRAPHIC INSTRUCTION SECTION

As illustrated in the Organization Chart on the preceding page, the Bibliographic Instruction Section is composed of an Executive Committee, an Advisory Council, and various standing and ad hoc committees.

THE EXECUTIVE COMMITTEE

The Executive Committee has authority over the affairs of the Section and is responsible to the ACRL Board. Its members are the seven elected officers of the Section: Chair, Vice-Chair/Chair-Elect, Secretary, Past Chair, and three Members-at-Large. The entire BIS membership has the opportunity to vote for the officers as part of the general ALA election each spring. Their terms begin immediately after the Annual Conference.

THE ADVISORY COUNCIL

The Advisory Council is composed of the Executive Committee, plus all the chairs of the standing and ad hoc committees, and two ex officio members - the BIS Newsletter editor and the director of the LOEX Clearinghouse. Advisory Council meetings provide a forum for communication and coordination, with committees reporting on activities and making recommendations for Executive Committee consideration.

COMMITTEES

All committee chairs and members are appointed for the coming year by the Vice-Chair. It has been the general policy of the Section to try to appoint committee members who have not previously served on Section committees. In some cases, committee members are reappointed for a second term. Terms are staggered to provide overlap and continuity. The committee rosters list the term of appointment for each member.

In 1984-85 BIS began the practice of appointing one-year internships for each committee to provide an opportunity for new members to become acquainted with the work of the Section. The intern's responsibility for taking minutes helps to involve them more fully in the committee's work.

THE BIBLIOGRAPHIC INSTRUCTION SECTION AND ACRL

The Association of College and Research Libraries (ACRL) is a Division of the American Library Association (ALA). Within ACRL there are fourteen sections:

Type-of-Activities Sections

Anthropology and Sociology Section (ANSS)
Art Section (ARTS)
Asian and African Section (AAS)
BIBLIOGRAPHIC INSTRUCTION SECTION (BIS)
Education and Behavioral Science Section (EBSS)
Law and Political Science Section (LPSS)
Rare Books and Manuscripts Section (RBMS)
Science and Technology Section (STS)
Slavic and East European Section (SEES)
Western European Specialists Section (WESS)
Women's Studies Section (WSS)

Type-of-Library Sections

College Libraries Section (CLS)
Community and Junior College Libraries Section (CJCLS)
University Libraries Section (ULS)

The chair and chair-elect from each of the type-of-activities section sit on the Activities Section Council. This Council nominates two members to serve as Directors-at-Large on the ACRL Board. These candidates are elected at large by the ACRL membership.

In addition to the Activities Section Council, the ACRL Budget and Finance Committee also affects the operation of BIS. Each year, the Vice-Chair/Chair-Elect of BIS is responsible for submitting the section's budget to this committee, which reviews the budget requests received from all the ACRL sections. Requests are not automatically approved, and the BIS Vice-Chair/Chair-Elect may need to go before this committee to defend budget requests. The ACRL Budget and Finance Committee then submits the recommended overall budget to the ACRL Board.

Other ACRL committees may also have an impact on BIS activities. For example, all publications of the Section must be approved by the ACRL Publications Committee (as the BIS Newsletter was in 1984). The development and implementation of the ACRL Strategic Plan has been mirrored by similar efforts within BIS. In general, BIS is influenced by the overall operation of ACRL, and the Section must operate within the organizational parameters which are outlined in the ALA Handbook.

OTHER BIBLIOGRAPHIC INSTRUCTION COMMITTEES WITHIN ALA

The Bibliographic Instruction Section is not the only group within ALA involved with bibliographic instruction. Following is a list of ALA groups which focus on user education or continuing education for librarians. A description of their charges and membership can be found in the ALA Handbook.

Instruction in the Use of Libraries, ALA (IULC)

Task Force on Librarians as Instructors, ACRL (1989)

Library Instruction Round Table (LIRT)

Education Committee, Government Documents Round Table

Bibliographic Instruction for Educators, ACRL Education and Behavioral Sciences Section

Instruction in User Education Committee, ACRL Community and Junior College Libraries Section

Professional Education Committee, ACRL

Education Committee, Library and Information Technology Association

Information Utilization Skills Instruction Subcommittee, American Association of School Librarians

ACRL BIBLIOGRAPHIC INSTRUCTION SECTION

BYLAWS

Article I. Name

The name of this organization shall be the Bibliographic Instruction Section of the Association of College and Research Libraries, a division of the American Library Association.

Article II. Mission Statement

The mission of the Bibliographic Instruction Section of the Association of College and Research Libraries (ACRL) is to foster the profession of academic and research librarianship and to enhance the ability of academic and research bibliographic instruction librarians and their libraries to effectively serve the library and information needs of current and potential library users.

Article III. Membership

Any member of the Association of College and Research Libraries may select membership in this Section.

Article IV. Meetings

Sec. 1. The regular meeting of the Section shall be held at the time and place of the annual conference of the American Library Association. Special meetings may be called by the Chair with the approval of the Executive Committee. The Section may, with the approval of the Board of Directors of the Association of College and Research Libraries, hold closed meetings or joint meetings with other sections.

Sec. 2. Fifteen members of the Section shall constitute a quorum for the transaction of business.

Sec. 3. Meetings of the Section shall be conducted in accordance with Robert's Rules of Order and these Bylaws. The Chair of the Policy Committee shall act as parliamentarian for the Section.

Article V. Officers

The officers of the Section shall be a Chair, a Vice-Chair/Chair-Elect, the immediate Past Chair, and a Secretary. The officers serve one-year terms.

Article VI. Executive Committee

Sec. 1. Composition. The Executive Committee shall consist of the officers and three Members-at-Large who shall serve three-year terms which shall overlap so as to provide continuity of policy.

Sec. 2. Meetings. Regular meetings of the Executive Committee shall be held at the time and place of the annual conference and midwinter meeting of the American Library Association. Special meetings may be called at the discretion of the Chair.

Sec. 3 Powers and Duties. The main function of the Executive Committee shall be to provide direction for the attainment of the object of the Section. The Executive Committee has authority over the affairs of the Section during the period between meetings of the Section, subject to review by the members at a meeting of the Section.

Sec. 4. Quorum. A majority of the members constitutes a quorum at any meeting of the Executive Committee.

Article VII. Advisory Council

Sec. 1. Composition. The Advisory Council shall consist of the members of the Executive Committee plus the chairs of all standing and special committees of the Section.

Sec. 2. Meetings. The Advisory Council shall meet regularly at the time and place of the annual conference and midwinter meeting of the American Library Association. Whenever possible, the Advisory Council meeting shall be scheduled following the meetings of the standing and special committees of the Section. The Secretary of the Section shall take minutes at the Advisory Council meeting.

Sec. 3. Function. The purpose of the Advisory Council is to provide a forum for reporting, discussing, and coordinating the work of the Section's various standing and special committees.

Sec. 4. Quorum. A majority of the members constitutes a quorum at any meeting of the Advisory Council. If the chair of a standing or special committee is unable to attend the Advisory Council meeting in person, he/she is responsible for sending a knowledgeable committee member to report on the activities of that committee.

Article VIII. Committees

Sec. 1. Authorization and Discontinuance. Committees of the Section may be authorized or discontinued by the Chair with the approval of the Executive Committee.

Sec. 2. Standing Committees. Standing committees may be established to consider matters of the Section that require continuity of attention by the members. When such a committee is established, its function, name, and size shall be determined. Unless otherwise approved by the Executive Committee, members of standing committees shall be appointed for terms of two years and may be reappointed for a second but not a third consecutive term;

in no case shall a person serve on a committee for more than four consecutive years. Appointments shall be made in such a manner as to provide continuity in membership.

Sec. 3. Special Committees. Special (ad hoc) committees may be established at any time for the performance of a particular assignment. No such committee may be continued beyond two years without review and reapproval by the Executive Committee.

Sec. 4. Appointments. The Vice-Chair/Chair-Elect shall appoint committee members to fill the vacancies due to occur during his/her term as chair. He/she may request each committee to elect its own chair or may name the chair of each committee.

Sec. 5. Reporting. Committee chairs shall report to the Executive Committee at the Advisory Council meeting held at each annual conference and midwinter meeting of the American Library Association.

Article IX. Nominations and Elections

Sec. 1. Nominating Committee. The Vice-Chair/Chair-Elect shall appoint a Nominating Committee of at least three personal members of the Section, one of whom shall serve as chair of the committee. This committee shall prepare a slate of at least two nominees for each of the offices of Vice-Chair/Chair-Elect, Secretary, and Member-at-Large.

Sec. 2. Additional Nominations. Additional nominations may be made by petition signed by no fewer than twenty personal members of the Section and filed with the Executive Secretary of the Association of College and Research Libraries at least three months prior to the date on which ballots are to be mailed.

Sec. 3. Nominees. All nominees for office shall be personal members of the Section and shall have consented in writing to their candidacies.

Sec. 4. Elections. Elections shall be by mail vote. The candidate receiving the largest number of votes shall be elected.

Article X. Vacancies

A vacancy in the office of Chair shall be filled, for the remainder of the term, by the Vice-Chair/Chair-Elect. This succession shall not prevent a person who succeeds to the office of Chair because of a vacancy from serving his/her normal term as Chair the next year. If vacancies occur in the offices of Chair and Vice-Chair/Chair-Elect within the same term, the Executive Committee shall elect as Chair, for the remainder of the term, one of the members of the Executive Committee. Any or all of these vacancies shall be filled by election at the next regular election after the vacancies occur.

Article XI. Amendments

Sec. 1. Proposals for amending the bylaws may be made by any committee of the Section or by petition signed by twenty personal members of the Section and shall be presented in writing to the chair.

Sec. 2. Voting. Bylaws may be amended by a two-thirds vote of the members of the Section attending a regular meeting of the Section casting ballots in a mail vote.

First adopted: Chicago, June 27, 1978.
Revisions adopted.

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REQUIRED MEETINGS

When accepting an appointment to a Bibliographic Instruction Section committee, the appointee is committed to attend both the Midwinter and Annual Conferences during his/her term. Following is a list of meetings for the next two years.

Appointees for 1988/89:

Term begins: after Annual, New Orleans, 1988
Term ends: after Annual, Dallas, 1989

Must attend committee meetings at:
Midwinter, Washington, January 7-12, 1989
Annual, Dallas, June 24-29, 1989

Appointees for 1988/90:

Term begins: after Annual, New Orleans, 1988
Term ends: after Annual, Chicago, 1990

Must attend committee meetings at:
Midwinter, Washington, January 7-12, 1989
Annual, Dallas, June 24-29, 1989
Midwinter, Chicago, January 6-11, 1990
Annual, Chicago, June 23-28, 1990

Committee members are encouraged to attend the program and membership meeting of BIS at the Annual Conference. In addition, the BIS Dinner, Advisory Council meetings, and the BIS Orientation held at conferences provide members with an opportunity to share information and to become acquainted with BIS organization and activities.

RESPONSIBILITIES OF ACRL BIS OFFICERS AND COMMITTEES

In addition to specific responsibilities outlined below, each participant in the work of the Bibliographic Instruction Section is encouraged to engage in the following activities:

ALL

Attend BIS Advisory Council Meetings.
Contribute appropriate agenda items to Advisory Council or Executive Committee.
Confer with Executive Committee members on an on-going basis between conferences.
Monitor handbook for potential revisions and/or corrections to charges, responsibilities, bylaws, rosters, etc.
Submit news or other items to newsletter.
Attend specific BIS or other meetings at request of fellow officers or chairs.
Review ACRL Guide to Policies and Procedures manual.
Establish goals and objectives in keeping with the ACRL Strategic Plan and the BIS Strategic Plan.
Participate in providing information for the ACRL Section Review as needed.

OFFICERS

Chair:

Submit meeting schedule requests to ALA Conference Arrangements Office.
Coordinate or delegate coordination for BIS dinner.
Participate in BIS Orientation sessions.
Submit agenda items to ACRL Board of Directors (see ACRL Policies and Procedures manual for submission procedures).
Attend ACRL Board of Directors meetings as well as other appropriate ACRL/ALA meetings.
Prepare and distribute agendas for Advisory Council meetings and Executive Committee meetings (distribution list includes Advisory Council, ACRL Office, ACRL President and President-Elect).
Conduct Advisory Council and Executive Committee meetings.
Appoint ad hoc BIS committees as necessary.
Monitor all BIS projects via committee minutes and personal contact.
Serve on Miriam Dudley BI Librarian of the Year Award Committee.
Attend Activities Section Council meetings and also luncheons (if possible).
Attend ACRL Program Committee meetings.

Vice-Chair/Chair-Elect

Appoint all committee members based upon existing vacancies; ACRL Office will provide a list of committee members and their status; Nominating and Conference Program Planning Committees should be appointed by August 1 (all other nominations by March 1). Appointments should provide for balanced representation in terms of gender, geography, experience, institutional affiliation; generally appointments are for two years, reappointments are discouraged. Interns canot have previously served on a BIS committee and are appointed to one-year non-renewable positions; however, they may be appointed subsequently to any BIS committee as a regular member.

Receive copies of all new committee member acceptance or reappointment forms and assure that this information is also forwarded to the ACRL Office, BIS Communication Committee Chair, and other appropriate individuals.

Be well informed of deadlines associated with program planning and communicate these deadlines to chair of the Program Planning Committee.

Solicit and submit section budget requests to ACRL Budget and Finance Committee at Midwinter.

Serve on ACRL Activities Section Council.

Serve on ACRL Program Planning Committee.

Past Chair:

Serve on ACRL Nominating and Appointments Committee.

Chair Miriam Dudley BI Librarian of the Year Award Committee.

Ensure committee chairs submit budget requests for reimbursement.

Secretary:

Record, prepare, and distribute minutes of all Advisory Council and Executive Committee meetings, indicating names of all attendees and substance of discussion/actions/announcements. Distribution includes all members of Advisory Council and ACRL Office. Prepare Meeting Highlights forms and "To Do" Lists for Executive and Advisory.

Solicit and maintain for archival purposes copies of minutes and other relevant correspondence from all BIS committees.

Engage in Section correspondence with ACRL or other agencies as appropriate on behalf of the Section.

Attend Communication Committee meetings.

Assume position of Chair of Communication Committee upon completion of term as Secretary.

Members-at-Large:

All: Attend Advisory Council and Executive Committee meetings; attend as many other BIS meetings as possible to understand and thus represent overall concerns of the Section.

COMMITTEES

Committee Chairs

General Activities:

Recommend to Vice-Chair/Chair-Elect prospective committee appointments and/or reappointments.
Recommend appropriate commitee meeting schedule.
Establish agenda and conduct committee meetings; review minutes taken by intern. Minutes should be sent to ACRL, BIS Chair, Vice-Chair, and Secretary, as well as committee members and guests.
Communicate with all committee members and intern, via mail or telephone, regarding on-going committee business as necessary between conference.
Send changes of address for committee members to ACRL, BIS Chair, Vice-Chair, and Communications Committee Chair.
Prepare and submit budget requests to Vice-Chair; approve and submit reimbursement forms for all committee expenditures.
Attend Advisory Council meetings and orientation sessions and report as appropriate.
Attend Executive Committee meetings as appropriate.
Establish goals and objectives in keeping with the ACRL Strategic Plan and BIS Strategic Plan.
Establish and maintain appropriate timetables for accomplishment of projects, tasks, etc.
Participate in producing information for the ACRL Section Reviews.
Maintain and update Redbooks.

Specific Activities:

Each committee, because of its unique purpose and charge, will accumulate and share with subsequent members of the committee, any relevant historical information regarding committee processes and on-going as well as past activities. Insofar as possible, information of historical value should be submitted in written form to the BIS Secretary for preservation in the ACRL BIS Archives and for use in the ACRL Section Reviews.

In addition to the above, Chairs of the following committees must assume specific responsibilities outlined below:

Communication Committee

Update Handbook on annual basis and distribute to all BIS Officers and committee members.
Coordinate with Executive Commitee any BIS press releases to publications such as C & RL News, Cognotes, etc. Assist newsleter editor in gathering information by providing for liaisons with each BIS committee. Remind committee chairs to send copies of previous minutes and other relevant

information to new committee members immediately following their initial appointment. Provide for planning and organization of all BIS Orientation sessions.

Conference Program Planning Committee

Secure written aggreements from speakers or other participants regarding expectations for program content, etc.
Arrange for speakers' unique needs, e.g., audio-visual equipment.
Compile pertinent bibliographies or other handouts to accompany programs.
Prepare program evaluation materials; share results with Executive Committee and subsequent Conference Program Planning Committees.

Nominating Committee

Obtain list of all ACRL BIS members from the ACRL Office.
Solicit nomination suggestions from BIS Officers, Committee Chairs, and other appropriate groups or individuals.
Prepare a slate of at least two nominees for each of the following offices: Vice-Chair/Chair-Elect; Secretary; Member-at-Large.
Submit slate to ACRL Office no later than September 1.
Maintain list of past and potential nominees.

COMMITTEE MEMBERS:

Attend BIS Orientation session at commencement of term of committee service.
Submit agenda items to Chair for meetings.
Participate in all meetings of committee.
Communicate as needed with Chair and other members between meetings regarding concerns.
Assume primary responsibility for certain activities for projects as appropriate.

INTERNS

Take minutes of committee meetings and submit to Chair and/or other members for review.
Assume other assignments as determined by needs of individual committees.

Revised July, 1988
Barbara Wittkopf

ACRL BIBLIOGRAPHIC INSTRUCTION SECTION CHAIRS

Sheila Laidlaw, 1978-79

Sharon Hogan, 1979-80

Sharon Rogers, 1980-81

Shelley Phipps, 1981-82

Anne Roberts, 1982-83

Maureen Pastine, 1983-84

William Miller, 1984-85

Mary Reichel, 1985-86

Betsy Baker, 1986-87

Barbara Wittkopf, 1987-88

David King, 1988-89

MIRIAM DUDLEY BIBLIOGRAPHIC INSTRUCTION LIBRARIAN OF THE YEAR AWARD

Inaugurated in 1984, the Miriam Dudley Award is presented annually to a librarian who has made an especially significant contribution to the advancement of bibliographic instruction. Nominations are made by the BIS membership. The award has been funded by Mountainside Publishing Company. The honored recipients to date have been:

1984	Tom Kirk
1985	Carolyn Kirkendall
1986	Virginia Tiefel
1987	Evan Farber
1988	Sharon Hogan

ACRL/BIBLIOGRAPHIC INSTRUCTION SECTION ANNUAL PROGRAMS

June 27, 1978 - Chicago
"THE POLITICS OF LIBRARY INSTRUCTION" Mimi Dudley, presiding.

Panelists:
Alan E. Guskin, Chancellor, Univ. of Wisconsin-Parkside
Connie R. Dunlap, Duke University
Anne Roberts, State Univ. of New York, Albany
Roundtable discussion groups by type and size of institution, followed by reactor panel.

June 26, 1979 - Dallas
"GRANTSMANSHIP FOR BIBLIOGRAPHIC INSTRUCTION" Sheila Laidlaw, Chair.

Speakers:
Donald Clark, College of Education, Texas A&M, "So you want a funded study?"
Hannelore Rader, "Successful proposals for successful projects"
Nancy E. Gwinn, Council on Library Resources, "Academic libraries and the educational process"

July 1, 1980 - New York City
"LEARNING THEORY IN ACTION: APPLICATION IN BIBLIOGRAPHIC INSTRUCTION"

Speakers:
Sharon Rogers, "Theoretical designs..."
Cerise Oberman, "Petals around a rose: abstract reasoning and bibliographic instruction"
Workshop followed on applying learning theory.

June 28, 1981 - San Francisco
"WILL BIBLIOGRAPHIC INSTRUCTION SURVIVE THE ONLINE AGE?" Beth Shapiro, Panel moderator.

Panelists:
Brian Nielsen, Northwestern Univ., "Teacher or intermediary: alternative professional models in the information age"
Kristin McDonough, Baruch College (NY), "Teaching the fourth R: research techniques"
Nancy Fjallbrant, Chalmers Univ. of Technology, Goteberg, Sweden, "User education and the role of the academic library"

July 11, 1982 - Philadelphia
"BACK TO THE BOOKS: BI AND THE THEORY OF INFORMATION SOURCES"

Panelists:
Patrick Wilson, Library School, Univ. of California, Berkeley, "Pragmatic bibliography"
Fran Hopkins, "Practical application of pragmatic bibliography"
Conrad Raswski, Library School, Case Western Reserve Univ., "Nature of literatures: a synergetic attempt"
Tom Kirk, "Comments on nature of literature"

June 26, 1983 - Los Angeles
"THE RESEARCH PROCESS: IMPLICATIONS FOR BIBLIOGRAPHIC INSTRUCTION" Carolyn Dusenbury, presiding.

Speakers:
Michael Mullin, Dept. of English, Univ. of Illinois, "Research and research libraries"
Keith Russell, Council on Library Resources, "The information-seeking strategies of scientists: factors that influence effectiveness"
David King, Texas Medical Center Library, Houston, "BI for research and information managment

June 26, 1984 - Dallas
"BIBLIOGRAPHIC INSTRUCTION: A CATALYST FOR CHANGE" David King, moderator.

Speakers:
Joseph Boisse, Univ. of California, Santa Barbara, "New educational roles for academic libraries"
Millicent Abell, Univ. of California, San Diego, "Using technology as a change agent"
Charles McClure, Library School, Univ. of Oklahoma, "Planning for new educational roles in academic libraries"
Maureen Pastine, "Summary and reaction"

July 9, 1985 - Chicago
"EDUCATING THE USERS OF ONLINE CATALOGS: ADMINISTRATIVE ISSUES, RESEARCH CONCERNS, AND PRACTICAL APPLICATIONS" Thomas F. McNally, Chair

Speakers:
Brigid Welch, Univ. of Houston, "Instructional issues involved in setting up an online catalog"
Brian Nielsen, Northwestern Univ., "Research using diagnostics of the user interface, using transaction logs"
Betsy Baker, Northwestern Univ., "Broadening online catalog user education beyond the confines of a single tool"
William Miller, BIS Chair, Bowling Green Univ., "Reaction"

June 29, 1986 - New York City
"BIBLIOGRAPHIC INSTRUCTION FOR THE FUTURE: A CRITICAL LOOK AS WE LEAP" Claudette Hagle, moderator.

Speakers:
Carla J. Stoffle, Univ. of Michigan, "Facing the future with a view of the past"
Patricia D. Arnott, Univ. of Delaware, "Harnessing today's technology: a computer-assisted instruction approach"
Thomas T. Surprenant, Queens College, "Three scenarios for the future"

June 28, 1987 - San Francisco
"LEARNING TO TEACH: PROMOTING QUALITY IN BIBLIOGRAPHIC INSTRUCTION" Melanie Dodson, Chair

Speakers:
Eric Kristensen, Harvard, Danforth Center, "The librarian as classroom teacher"
Virginia Tiefel, Ohio State University, "Planning & developing a teaching effectiveness program for librarians"
Patricia Breivik, Auraria Library, Denver, "Librarians & academic program excellence"

July 10, 1988 - New Orleans
"TEACHING CD-ROM" Sara Penhale and Esther Grassian, Co-Chairs

Speakers:
Randall Hensley, University of Washington, "CD-ROM users and technology-induced behavior"
Martin Kesselman and Deanna Nipp, Rutgers University, "CD-ROM in perspective: DISKovering instructional opportunities"
Mara R. Saule, University of Vermont, "Laser learning: teaching strategies for optical discs"

Panel presentations on teaching techniques:
Christina Brundage, San Jose State University, "Point-of-use guides"
Joe Jaros, Texas A&M University, "Individualized instruction"
Fred Musto, Indiana University, "Group workshops"
Andrea Wyman, SUNY Oswego, "Course-integrated instruction"

Followed by poster sessions on CD-ROM teaching techniques.

SELECTED BIS PUBLICATIONS

BIS Newsletter. Published twice a year, Spring and Fall. Sent to all BIS members.

"Model Statement of Objectives for Academic Bibliographic Instruction: Draft Revision." Prepared by the ACRL/BIS Task Force on Model Statement of Objectives, Lori Arp, Chair. Revision of the 1979 Model Statement. C&RL News 48 (May 1987): 256-261.

Bibliographic Instruction: The Second Generation. Ed. Constance Mellon. Libraries Unlimited, 1987. (Outgrowth of the 1981 Think Tank)

Evaluating Bibliographic Instruction: A Handbook (1983). Prepared by the ACRL/BIS Subcommittee on Evaluation. 122 p. ISBN 0-8389-6608-X. $13 for ACRL members, $17 for non-members.

The Bibligraphic Instruction Clearinghouse: A Practical Guide (1984). A guide to establishing a clearinghouse. 71 p. ISBN 0-8389-6775-2. $9 for ACRL members, $12 for non-members.

BI Dissertation List. Appeared in Summer and Fall, 1984 issues of Research Strategies. Prepared by the ACRL/BIS Research Committee. A list of doctoral dissertations relating to bibliographic instruction; retrospective to 1929.

Back to the Books: Bibliographic Instruction and the Theory of Information Sources (1983). Papers presented at the BIS program at the 1982 ALA Annual Conference. Edited by Ross Atkinson. 76 p. ISBN 0-8389-6587-3. $12 for ACRL members, $15 for non-members.

Petals Around a Rose: Abstract Reasoning and Bibliographic Instruction (1980). Paper presented by Cerise Oberman at the BIS program at the 1980 ALA Annual Conference. 23 p. $4 for ACRL members, $5 for non-members.

Bibliographic Instruction Handbook (1979). Prepared by the ACRL/BIS Policy and Planning Committee. 68 p. Currently out-of-print.

ALA/ACRL BIBLIOGRAPHIC INSTRUCTION, 1988-1989

Executive Committee (elected)

Officers (1988-1989):

CHAIR	David King
VICE-CHAIR/CHAIR-ELECT	Cerise Oberman
PAST CHAIR	Barbara Wittkopf
SECRETARY	Karen Williams

Members-at-Large:

1986-89	Patricia Arnott
1988-90	Ellen Broidy
1989-91	Carol Ahmad

Advisory Council

Members of the Executive Committee (see above)

Standing Committee Chairs (Appointed):

Communication (1988-89)	Sharon Mader
Computer Concerns (1987-89)	Melanie Dodson
Continuing Education (1988-90)	Barbara Kemp
Education for B.I. (1988-90)	Betsy Wilson
Policy (1987-89)	Carolyn Dusenbury

Ad Hoc Committee Chairs (Appointed):

Conference Program Planning-1989	Harvey Sager
Conference Program Planning-1990	Susan Hoffman
Local Arrangements, Washington	Rebecca Van Campen
Local Arrangements, Dallas	Claudette Hagle
Miriam Dudley Award	Barbara Wittkopf
Nominating, 1989	Maureen Pastine
Nominating, 1990	Sharon Mader
Planning (1987-89)	Rochelle Sager
Task Force on Cooperation	Donald Kenney
Task Force on Research	Tom Kirk
Think Tank Steering Committee	Betsy Baker

Ex Officio:

Project LOEX	Teresa Bungard Mensching
Newsletter Editor	Eugene Engeldinger

COMMUNICATION (STANDING COMMITTEE)

To facilitate communication of information about the Section and its activities to members through a newsletter; to produce annually a handbook as a resource for officers and committee members; to conduct regular orientation activities for prospective or new committee members; and to pursue other appropriate channels of communication outside as well as within the Section.

CHAIR, 1988-89: MADER, Sharon

MEMBERS:

1987-1989:	ENGELDINGER, Eugene A.	TUCKER, Sandra L.
1988-1989:	BEVILACQUA, Ann D.	HENSLEY, Randall B.
	CLINE, Herman H.	
1988-1990:	BLACK, Shirley	NASH, Stanley
	FUTCH, Jana	WRIGHT, Joyce
	HARWOOD, Judith A.	

INTERN: STEVENS, Barbara

COMPUTER CONCERNS (STANDING COMMITTEE)

To facilitate and promote the use of computers in bibliographic instruction; to act as a resource and information-sharing vehicle for those involved in bibliographic instruction which either utilizes computers as teaching tools or teaches the use of computer-based information systems. Principal areas of interest include: online catalogs, online database searching, computer-assisted instruction (CAI), end user searching of online information resources.

CHAIR, 1987-1989: DODSON, Melanie

MEMBERS:

1987-1989:	ALLEN, Nancy	ROBERTS, Cynthia H.
	BHULLAR, Goodie	TAYLOR, William R.
	HURLBERT, Irene	VAN CAMPEN, Rebecca
	HUTCHINS, Geraldine L.	
1988-1989:	ROBERTS, Sally M.	
1988-1990:	ALLEN, Mary Beth	HANDMAN, Gary
	CAIN, Melissa	HITCHINGS, Donna
	CHISMAN, Janet	

INTERN: NOLAN, Christopher

COMMUNICATION COMMITTEE LIAISON: BEVILACQUA, Ann

CONFERENCE PROGRAM PLANNING, DALLAS - 1989 (AD HOC COMMITTEE)

CHAIR: SAGER, Harvey M.

MEMBERS: ARP, Lori
BRANCH, Katherine
FARLEY, Laine
GRONQUIST, Sylvelin

INTERN: BINGHAM, Karen

COMMUNICATION COMMITTEE LIAISON: HARWOOD, Judith A.

CONFERENCE PROGRAM PLANNING, CHICAGO - 1990 (AD HOC COMMITTEE)

CHAIR: HOFFMAN, Susan

MEMBERS: BLACK, Shirley
COSTA, Deborah
SNAVELY, Loanne
WASSENICH, Red

INTERN: MIRANDA, Michael
COMMUNICATION COMMITTEE LIAISON: BLACK, Shirley

CONTINUING EDUCATION (STANDING COMMITTEE)

To study and review the educational needs of librarians working in the area of bibliographic instruction; to gather and disseminate to the Executive Committee information about continuing education in the field of academic bibliographic instruction; to suggest and encourage opportunities for continuing education in academic bibliographic instruction; to provide for continuing education in the area of academic bibliographic instruction; to cooperate with the ACRL Continuing Education Committee; and to assist ACRL chapters, upon request, in developing programs on academic bibliographic instruction.

CHAIR (1988-90): KEMP, Barbara

MEMBERS:
1987-1989: BENDER-LAMB, Sylvia
KNIGHT, R. Cecelia
SANDERS, Lou Helen

1988-1989: DAVIS, H. Scott
MILLER, Doris A.

1988-1990: JOYCE, Beverly A.
LUCAS, Kari
MCCULLEY, Lucretia
PARK, Betsy
WOODARD, Beth S.

INTERN: ZABEL, Diane

COMMUNICATION COMMITTEE LIAISON: FUTCH, Jana

EDUCATION FOR BIBLIOGRAPHIC INSTRUCTION (STANDING COMMITTEE)

To explore, encourage, and foster the development and expansion of the study of bibliographic instruction in library schools; to promote communication between librarians working in the area of bibliographic instruction and library schools; and to survey and report to the Executive Committee on the status of library education in bibliographic instruction.

CHAIR (1988-90): WILSON, Betsy

MEMBERS:
1987-1989: MUROI, Linda

1988-1989: ALMAN, Susan Webreck
KNOWLES, Em Claire
VAN DER LANN, Sharon
WESTBROOK, Lynn

1988-1990: DESAULNIERS, Karen C.
SHONROCK, Diana D.

INTERN: MULDER, Craig
COMMUNICATION COMMITTEE LIAISON: HENSLEY, Randall B.

LOCAL ARRANGEMENTS - WASHINGTON 1989 (AD HOC COMMITTEE)

CHAIR: VAN CAMPEN, Rebecca

MEMBERS: JACKSON, Carleton
WISEL, Lee Marie

LOCAL ARRANGEMENTS - DALLAS 1989 (AD HOC COMMITTEE)

CHAIR: HAGLE, Claudette

MEMBERS: ELKINS, Thelma
OLSSON, Margaret G.

MIRIAM DUDLEY BI LIBRARIAN OF THE YEAR AWARD (AD HOC COMMITTEE)

To recognize an outstanding librarian who has made an especially significant contribution to the advancement of academic bibliographic instruction; to review periodically the selection process for determining the honoree; and to explore the ongoing funding of the award itself.

CHAIR (1988-1989): WITTKOPF, Barbara J.

MEMBERS:
1987-1989: KENNEY, Donald J.
SANDORE, BETH A.

1988-1990: ENGELBRECHT, Pamela N
KING, David N.
PENHALE, Sara

INTERN: MACADAM, Barbara
COMMUNICATION COMMITTEE LIAISON: CLINE, Herman H.

BIS NEWSLETTER EDITOR (1988-1990): ENGELDINGER, Eugene A.

NOMINATING COMMITTEE 1989 ELECTIONS (AD HOC COMMITTEE)

CHAIR: PASTINE, Maureen

MEMBERS: BAKER, Betsy FARBER, Evan

COMMUNICATION COMMITTEE LIAISON: TUCKER, Sandra L.

NOMINATING COMMITTEE 1990 ELECTIONS (AD HOC COMMITTEE)

CHAIR: MADER, Sharon

PLANNING (AD HOC COMMITTEE) 1987-1989

To review the ALA and ACRL strategic plans, the recent section review, long-term planning report and executive summary to identify areas in which the Section is already involved as well as areas where the Section may logically become involved; to identify special goals unique to the Section.

CHAIR: SAGER, Rochelle

MEMBERS: DEDONATO, Ree
FORMAN, Jack
MADER, Sharon
MARTIN, J. DAVID
PASK, Judith M.
SAGER, Harvey M.
SMITH, Jean A.

INTERN: KREMER, Beth A.

COMMUNICATION COMMITTEE LIAISON: MADER, Sharon

POLICY (STANDING COMMITTEE)

To respond to requests from the Executive Board in regard to policies, actions, and publications affecting the Section; to review periodically or as requested the bylaws and committee charges to ensure that they reflect the aims and activities of the Section.

CHAIR (1987-89): DUSENBURY, Carolyn

MEMBERS:
1987-1989: COURTOIS, Martin P.
HART, James W.
WIDDER, Agnes Haigh

1988-1989: MORRIS, Jacquelyn M.

1988-1990: BARRINGER, Sallie
SCHATZ, Cindy A.
WELLS, Margaret R.
WOLLTER, Patricia

INTERN: WITTHUS, Rutherford

COMMUNICATION COMMITTEE LIAISON: NASH, Stanley

TASK FORCE ON COOPERATION 1988-1989

To recommend to the Executive Committee of BIS by the end of Annual 1989 whether the Section should have a Cooperation Committee and, if so, to draft a feasible charge in keeping with the ACRL and ACRL/BIS Strategic Plans.

CHAIR: KENNEY, Donald J.

MEMBERS: KIRKENDALL, Carolyn
LARSON, Mary Ellen V.

INTERN: KAPLOWITZ, Joan

COMMUNICATION COMMITTEE LIAISON: WRIGHT, Joyce

TASK FORCE ON RESEARCH 1988-1989

To recommend to the Executive Committee of BIS by the end of Annual 1989 whether the Section should have a Research Committee and, if so, to draft a feasible charge in keeping with the ACRL and ACRL/BIS Strategic Plans.

CHAIR: KIRK, Thomas

MEMBERS: ADAMS, Mignon
GRATCH, Bonnie
NIELSEN, Brian

INTERN: RUDOLPH, N. Janell

COMMUNICATION COMMITTEE LIAISON: TUCKER, Sandra L.

THINK TANK STEERING COMMITTEE 1988-1989

CHAIR: BAKER, Betsy

MEMBERS: CAMPANA, Debbie
DODSON, Melanie
HENSLEY, Randall
LARSON, Mary Ellen
SANDORE, Beth A.

COMMUNICATION COMMITTEE LIAISON: CLINE, Herman H.

Date: _____

ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES
50 East Huron Street
Chicago, Illinois 60611
312/944-6780

COMMITTEE VOLUNTEER FORM

The Association of College and Research Libraries is anxious to give all interested members the opportunity of serving on its committees. It is ALA Policy that no member can serve on more than three committees concurrently and failure to attend two consecutive committee meetings without an acceptable explanation constitutes grounds for removal. If you are interested in a committee assignment, please complete this form and send it to:
CERISE OBERMAN, FEINBERG LIBRARY, STATE UNIVERSITY OF NEW YORK, PLATTSBURGH, NY 12901.

☐ I am interested in serving on an ACRL standing committee. (Your form will be sent to the ACRL Appointments and Nominations Committee Chair.)

☐ I am interested in serving on an ACRL section committee. Please forward this form to the chair of the _____ section.

☐ If I can't be appointed a full committee member, I would be willing to serve as an intern.

NAME, TITLE, & INSTITUTIONAL ADDRESS

_____

_____

_____

_____

PREFERRED MAILING ADDRESS

_____

_____

_____

_____

NUMBER OF YEARS AS MEMBER OF ALA _____ ACRL _____

ACADEMIC BACKGROUND (List institutions, dates of degrees, & relevant subject areas)

_____

_____

_____

PROFESSIONAL ACTIVITIES

ALA or ACRL Committee Assignments

_____

_____

State & Regional Committee Assignments

_____

_____

ALA or ACRL Offices Held

State & Regional Offices Held

Publications

Other

ACRL COMMITTEE PREFERENCES

RELEVANT BACKGROUND OR EXPERIENCE FOR COMMITTEE ASSIGNMENT

PLEASE EXPRESS YOUR MAJOR CONCERNS FOR STRENGTHENING THE ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES:

sect.

ACRL/BIBLIOGRAPHIC INSTRUCTION SECTION
Change of Address Form

In order for the Bibliographic Instruction Section to keep up with address changes, we are asking that you file two change of address forms. One should go to your committee chair, and the other to the chair of the BIS Communication Committee (see Handbook listing for names and addresses). This change of address form is for BIS only; you will need to send a separate change of address to ALA Headquarters.

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1. Change of Address: To be sent to Committee Chair.
(Indicate preferred mailing address.)

Name_____ Institution_____

Home:_____ Work:_____

_____ _____

_____ _____

Phone:____ _____ Phone:____ _____

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2. Change of Address: To be sent to Chair, BIS Communication Committee

(Indicate preferred mailing address.)

Name_____ Institution_____

Home:_____ Work:_____

_____ _____

_____ _____

Phone:____ _____ Phone:____ _____